

**Wrentham, Massachusetts
WSE Project No. 203111.A**

April 28, 2006

United States Environmental Protection Agency
Water Technical Unit
P.O. Box 8127
Boston, Massachusetts 02114-2023

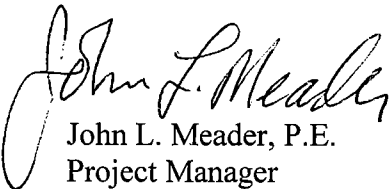
Re: National Pollutant Discharge Elimination System (NPDES) General Permit for Storm
Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)
Annual Report for Town of Wrentham (Permit Year 3)
Permit Number: MAR041175/MA DEP Transmittal Number: W036282

To Whom It May Concern:

Pursuant to the requirements of EPA's "National Pollutant Discharge Elimination System (NPDES) General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems" issued May 1, 2003; Weston & Sampson Engineers, Inc. is pleased to submit the enclosed Annual Report for Permit Year 3 on behalf of the Town of Wrentham, Massachusetts.

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.


John L. Meader, P.E.
Project Manager

Enclosures

cc: Mr. Robert J. Reardon – DPW Superintendent, Town of Wrentham
File

8/✓

Municipality/Organization: Wrentham, MA

EPA NPDES Permit Number: MAR041175

MaDEP Transmittal Number: W036282

**Annual Report Number
& Reporting Period:** No. 3: May 1, 2005 - April 30, 2006

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Robert J. Reardon

Title: DPW Superintendent

Telephone #: (508) 384-5477

Email: _____

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Steven C. Boudreau

Printed Name: Steven C. Boudreau

Title: Town Administrator

Date: 4/28/06

Part II. Self-Assessment

The town of Wrentham has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions, with the following exceptions:

Part I.B.2(e)(vi) The Town of Wrentham's permit eligibility with regard to the Endangered Species Act was pending at the time of our NOI submission due to the fact that the town's outfalls had not yet been mapped. All outfalls located in urbanized areas have since been mapped and both the National Marine Fisheries Service and the United States Fish & Wildlife Service have been provided with this information. Letters from the appropriate agencies are included with this report.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1a	Distribute/Post Nonpoint Source Pollution Posters	DPW Superintendent	Post in all schools and town buildings	During Permit Year 1, nonpoint source pollution posters were given to all fifth grade teachers at the Roderick School to hang in their classrooms, and posters were also distributed to town office buildings. Posters remained hanging in public locations (Schools, post office, etc.) throughout Permit Year 3.	Nonpoint source pollution posters will remain hanging in public locations during Permit Year 4.
Revised					
1b	Air Stormwater Message on Local Cable Access Channel	DPW Superintendent	Post one message every month	The town has put together a list of stormwater messages to be aired on the local cable access channel. A new message is aired each month. These messages were aired (individually or in conjunction with) the public education workshop that was held at the Roderick School during Permit Year 3.	In Permit Year 4, the town intends to continue to televise both the public education workshop and the list of stormwater messages on the Wrentham Cable Access Channel either individually or in conjunction with one another.
Revised					
1c	Obtain and Distribute Auto Repair Shop Brochures	DPW Superintendent	Distribute to all impacted local businesses	A brochure was obtained during Permit Year 1 to send to auto repair shops regarding the proper storage and disposal of waste oil. During Permit Year 2, the town developed a letter to mail to all auto repair shops along with the brochure. A list was also devised of all auto repair shops within town to mail the brochure to. No additional tasks were completed during the Permit Year 3.	The town will distribute the letter and brochure to all listed auto repair shops during Permit Year 4.
Revised					
1d	Add Stormwater Information to Town's Website	DPW Superintendent	Update information quarterly to address seasonal concerns	During Permit Year 1, a list of stormwater links was developed to be added to the town website. The town has just completed redesign of the website and will add the links in Permit Year 4.	The list of stormwater links, and other pertinent stormwater information will be added to the town website to help in educating residents and local business owners during Permit Year 4.
Revised					
1e	Prepare and Distribute Stormwater Brochure	DPW Superintendent	Distribute to local residents, businesses, and schools	During Permit Year 1, the town prepared a brochure that targets homeowners, and informs them what they can do to prevent stormwater pollution. During Permit Year 2, the town had 250 copies of the brochure printed. Approximately 150 brochures have been distributed to date.	During Permit Year 4, the town will continue to make brochures available to residents at Town Hall.
Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
2a	Hold Public Meetings with Local Residents	DPW Superintendent	Conduct two public meetings during the permit cycle	In Permit Year 2, a public meeting was held in conjunction with the Board of Selectman's weekly meetings and was aired live on the cable access channel. It was aired again for a total of 29 viewings. The public meeting for Permit Year 3 will be held in Permit Year 4, in conjunction with presentation of the town-wide Stormwater Management Plan.	A public meeting is planned for Permit Year 4 in conjunction with the town-wide Stormwater Management Plan currently being finalized.
Revised					
2b	Coordinate Public Outreach Program	DPW Superintendent	Conduct two workshops for residents over the permit cycle	Eight public education workshops were conducted with a total of approximately 200 fifth-grade children at the Roderick School during Permit Year 1. Articles about the workshops were placed in two local newspapers, The Sun Chronicle and The Country Gazette. One workshop was taped and has aired on the town's cable access channel during Permit Year 3 approximately once per month.	The public education workshop that was taped at the Roderick School will air on Wrentham's local cable access channel during Permit Year 4.
Revised					
2c	Hold Hazardous Waste Collection Day	Wrentham Recycling Committee	Hold collection day once every year	The Wrentham Recycling Committee held an annual household hazardous waste collection day in May of 2004 and have continued it through Permit Year 3. A sampling of those materials collected included antifreeze, brake fluid, motor oil, batteries, fertilizers, fuels, paint, pesticides, mercury containing items and solvents. In addition, waste oil is collected from residents at the DPW the first Saturday of every month, beginning in Permit Year 1 and continuing through Permit Year 3. In addition to their own household hazardous waste collection day, Wrentham residents are also now allowed to participate in the annual household hazardous waste collection days of three neighboring towns as part of a consortium. These days are held in the spring and fall.	The Wrentham Recycling Committee holds the annual household hazardous waste collection on the third Saturday in March. During Permit Year 4, the town will also continue to collect waste oil from residents at the DPW the first Saturday of every month.
Revised					

2a. Additions

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3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
3a	Map Outfalls and Receiving Waters	DPW Superintendent	Develop map in first permit year and map 25% of outfalls that drain urbanized areas in each year after	All outfalls within Phase II urbanized areas were mapped during Permit Years 1 and 2. A drainage system database was also configured and linked to the drainage mapping, and includes datasets for the following drainage features: drain manholes, catch basins, drainage pipes, and outfalls. Also, where available, inspection forms completed and digital photographs taken during the outfall inspection work completed during Permit Year 1, were linked to the individual outfalls. The town worked on populating the datasets during Permit Year 3.	The drainage system mapping is complete. Permit years 4 & 5 will focus on populating the drainage system database and making sure that drainage structures included in new subdivisions in urbanized areas get added to the GIS drainage mapping. Outfalls located in urbanized areas that collect runoff from state highways or state-owned facilities still need to be mapped by the state.
Revised					
3b	Review Existing Bylaws and Regulations	DPW Superintendent	Determine if existing bylaws and regs fulfill EPA requirements	The town's existing Stormwater and Runoff Management Regulations were reviewed. Recommended changes to these regulations to ensure compliance with EPA plan requirements will be included in the town-wide Stormwater Management Plan currently being finalized. No tasks were scheduled for Permit Year 3.	No tasks are planned for Permit Year 4.
Revised					
3c	Develop Illicit Discharge Detection & Elimination Plan	DPW Superintendent	Make recommendations for inclusion into proposed plan	None to date.	If the town's existing bylaws and regulations do not fulfill EPA's stormwater management plan requirements, an illicit discharge detection and elimination plan will be developed during Permit Year 4.
Revised					
3d	Develop/Modify General Illicit Discharge Bylaw	DPW Superintendent	Propose recommendations for modifying/developing bylaw	A Draft General Illicit Discharge Bylaw was prepared for the town during Permit Year 3.	A general illicit discharge bylaw that satisfies EPA requirements will be finalized and presented for acceptance at town meeting during Permit Year 4.
Revised					
3e	Present Bylaw for Town Meeting Action	DPW Superintendent	Make Presentations for Town Meeting Action	None to date.	During Permit Year 4, the general illicit discharge bylaw will be presented for Town Meeting action.
Revised					

3a. Additions

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4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
4a	Review Existing Site Inspection Practices	DPW Superintendent	Determine if existing practices fulfill EPA requirements	During Permit Year 2, the town's existing erosion/sedimentation control and drainage submittal requirements, as well as their site inspection practices, were reviewed. No tasks were scheduled for Permit Year 3.	None planned for Permit Year 4.
Revised					
4b	Develop/Modify Site Inspection Program	DPW Superintendent	Make recommendations for modifying existing program	During Permit Year 2 and 3, the town's erosion/sedimentation control and drainage submittal requirements, as well as their site inspection practices were reviewed.	Recommended changes to these existing practices will be included in the town-wide Stormwater Management Plan in Permit Year 4.
Revised					
4c	Review Existing Bylaws and Regulations	DPW Superintendent	Determine if existing bylaws and regs fulfill EPA requirements	During Permit Year 2 and 3, existing applicable bylaws were reviewed to determine if they met EPA requirements for construction stormwater runoff control.	Recommended changes to these existing regulations will be included in the town-wide Stormwater Management Plan in Permit Year 4.
Revised					
4d	Develop/Modify Bylaw for Construction Site Runoff	DPW Superintendent	Propose recommendations for modifying/developing bylaw	A Draft Construction Site Runoff Bylaw was developed in Permit Year 3.	A Construction Site Runoff Bylaw that satisfies EPA requirements will be finalized and presented for acceptance at town meeting during Permit Year 4.
Revised					
4e	Present Bylaw for Town Meeting Action	DPW Superintendent	Make Presentations for Town Meeting Action	None to date.	The revised bylaws will be presented for Town Meeting action during Permit Year 4.
Revised					

4a. Additions

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5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
5a Revised	Review Existing Site Inspection Practices	DPW Superintendent	Determine if existing practices fulfill EPA requirements	During Permit Year 2, the town's existing site inspection and maintenance practices were reviewed to determine whether the existing site inspection and maintenance practices complied with EPA's stormwater management plan requirements. No tasks were scheduled for Permit Year 3.	None planned for Permit Year 4.
5b Revised	Develop/Modify Inspection and Maintenance Practices	DPW Superintendent	Make recommendations for modifying existing practices	During Permit Year 2, existing site inspection and maintenance practices were reviewed.	Recommended changes to these existing practices will be included in the town-wide Stormwater Management Plan in Permit Year 4.
5c Revised	Review Existing Bylaws and Regulations	DPW Superintendent	Determine if existing bylaws and regs fulfill EPA requirements	During Permit Year 2, regulations regarding the control of post-construction stormwater runoff, including the Stormwater Runoff and Management Regulations, were reviewed.	Recommended changes to these existing regulations will be included in the town-wide Stormwater Management Plan in Permit Year 4.
5d Revised	Develop/Modify Bylaws for Post-Construction Site Runoff	DPW Superintendent	Propose recommendations for modifying/developing bylaw	A Draft Post-Construction Site Runoff Bylaw was developed in Permit Year 3.	A Post-Construction Site Runoff Bylaw that satisfies EPA requirements will be finalized and presented for acceptance at town meeting during Permit Year 4.
5e Revised	Present Bylaw for Town Meeting Action	DPW Superintendent	Make Presentations for Town Meeting Action	None to date.	This bylaw will be presented for Town Meeting action during Permit Year 4.

5a. Additions

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6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
6a Revised	Street Sweeping Program	Department of Public Works	Sweep all streets up to twice per year	The DPW swept all streets in Wrentham at least once during Permit Year 3. Some streets were swept twice once during the spring and once during the fall.	During Permit Year 4, the DPW will continue to sweep all streets in Wrentham up to twice per year, typically once during the spring and once during the fall.
6b Revised	Catch Basin Cleaning Program	Department of Public Works	Clean all catch basins at least once per year	The town cleaned all catch basins at least once during Permit Year 3. Some catch basins may have been cleaned more frequently if there was significant sediment accumulation.	During Permit Year 4, the DPW will continue to clean all catch basins at least once per year.
6c Revised	Perform Site Visits to Examine Existing Practices at Town Facilities	DPW Superintendent	Target all applicable municipal facilities	The town performed site visits to examine existing practices at municipal facilities. This practice is ongoing.	The Town will continue periodic inspections of municipal facilities during Permit Year 4.
6d Revised	Train Municipal Employees at Each Town Facility	DPW Superintendent	Target all applicable municipal facilities	The town trained employees at all applicable municipal facilities. In addition, off-site training through MHD or the DEP is conducted as available.	None planned for Permit Year 4.
6e Revised	Perform Follow-ups to Ensure Required Practices are Met	DPW Superintendent	Target all applicable municipal facilities	None to date.	In the fourth and fifth years of the permit, annual follow-ups will be performed at municipal facilities to ensure that employees working at these facilities are following the required stormwater management practices, and that new employees are receiving the required training.

6a. Additions

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7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

This Section is not applicable.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Fifteen different outfalls were sampled during two wet weather events during Permit Year 2. These outfalls discharged stormwater to a number of different surface water resources, which included Lake Pearl, Lake Archer, Mirror Lake, Desert Brook, Uncas Brook, Eagle Brook, and Meadow Brook. The first storm event sampled occurred on October 29, 2003. This storm event produced approximately 1.55 inches of rainfall. There was significant flow observed in all of the outfalls. The second storm event sampled occurred on November 20, 2003, and produced 0.98 inches of rainfall. The following water quality parameters were analyzed: fecal coliform, total coliform, escherichia coli, enterococcus, ammonia-nitrogen, total phosphorous, dissolved phosphorous, total suspended solids. The outfall sampling results are still being assembled and evaluated as part of the Stormwater Management Plan being prepared by the town's consultant and will be available when the plan report is finalized in Permit Year 4.

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

Stormwater management position created/staffed	(y/n)	No – the BOH agent and DPW Director jointly oversee stormwater management activities
Annual program budget/expenditures	(\$)	\$35,000/yr. for replacement of drainage structures

Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	10%
Stormwater management committee established	(y/n)	No
Stream teams established or supported	(# or y/n)	Yes – annual clean up day
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	
Household Hazardous Waste Collection Days		
▪ days sponsored	(#)	1 (annually)
▪ community participation	(%)	
▪ material collected	(tons or gal)	

School curricula implemented	(y/n)	Yes – workshops at schools

Legal/Regulatory

	In Place Prior to Phase II	Under Review	Drafted	Adopted
Regulatory Mechanism Status (indicate with “X”)				
▪ Illicit Discharge Detection & Elimination		X		
▪ Erosion & Sediment Control		X		
▪ Post-Development Stormwater Management		X		
Accompanying Regulation Status (indicate with “X”)				
▪ Illicit Discharge Detection & Elimination		X		
▪ Erosion & Sediment Control		X		
▪ Post-Development Stormwater Management		X		

Mapping and Illicit Discharges

Outfall mapping complete	(%)	100% (urbanized areas under town jurisdiction only)
Estimated or actual number of outfalls	(#)	Approx. 200 outfalls (urbanized areas under town jurisdiction only)
System-Wide mapping complete	(%)	80% (only areas that are not urbanized remain)
Mapping method(s)		
▪ Paper/Mylar	(%)	20% (includes only areas that are not urbanized)
▪ CADD	(%)	0%
▪ GIS	(%)	80%

Outfalls inspected/screened	(# or %)	100% of those mapped in urbanized areas
Illicit discharges identified	(#)	0
Illicit connections removed	(#) (est. gpd)	0
% of population on sewer	(%)	0%
% of population on septic systems	(%)	100% (not including Massachusetts DMR Facility)

Construction

Number of construction starts (>1-acre)	(#)	2 in Permit Year 3 (Subdivisions)
Estimated percentage of construction starts adequately regulated for erosion and sediment control	(%)	100%
Site inspections completed	(# or %)	25
Tickets/Stop work orders issued	(# or %)	0
Fines collected	(# and \$)	0
Complaints/concerns received from public	(#)	0

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100%
Site inspections completed	(# or %)	0
Estimated volume of stormwater recharged	(gpy)	N/A

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)	(times/yr)	1/yr
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)	(times/yr)	2/yr
Total number of structures cleaned	(#)	700
Storm drain cleaned	(LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure	(lbs. or tons)	1200 lb.

Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		Landfill
Cost of screenings disposal	(\$)	0

Average frequency of street sweeping (non-commercial/non-arterial streets)	(times/yr)	2/yr
Average frequency of street sweeping (commercial/arterial or other critical streets)	(times/yr)	2/yr
Qty. of sand/debris collected by sweeping	(lbs. or tons)	1500 lb.
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	Compost
Cost of sweepings disposal	(\$)	0
Vacuum street sweepers purchased/leased	(#)	1 – regenerative air sweeper 1 – mechanical (Pelican) sweeper 1- sidewalk sweeper
Vacuum street sweepers specified in contracts	(y/n)	N/A

Reduction in application on public land of: (“N/A” = never used; “100%” = elimination)		
▪ Fertilizers	(lbs. or %)	Controlled by DPW
▪ Herbicides	(lbs. or %)	“
▪ Pesticides	(lbs. or %)	“

Anti-/De-Icing products and ratios	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	Granular CaCl ₂ and Sand: 1/1 ratio; Liquid CaCl ₂
Pre-wetting techniques utilized	(y/n)	Yes
Manual control spreaders used	(y/n)	No
Automatic or Zero-velocity spreaders used	(y/n)	Yes - Automated Spreaders
Estimated net reduction in typical year salt application	(lbs. or %)	800-900 tons of sand
Salt pile(s) covered in storage shed(s)	(y/n)	Yes
Storage shed(s) in design or under construction	(y/n)	N/A



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
NORTHEAST REGION
One Blackburn Drive
Gloucester, MA 01830-2298

JUL 22 2005

Jaurice A. Ogle, P.E.
Weston & Sampson Engineers, Inc.
Five Centennial Drive
Peabody, MA 01960-7985

Re: WSE Job No. 203111

Dear Ms. Ogle,

This responds to your letter to Sara McNulty of my staff, regarding the Annual Report for Permit Year Two as required by the EPA's General Permit for Storm Water Discharges for the Town of Wrentham, MA. Your letter requests information on the presence of any federally threatened or endangered species present in the town of Wrentham, MA which may be affected by Storm Water Discharge.

No threatened or endangered species under the jurisdiction of NOAA's National Marine Fisheries Service are known to be present in Wrentham, MA. Therefore, no consultation pursuant to Section 7 of the Endangered Species Act of 1973, as amended, is required. Should new information become available that changes the basis for this determination, then consultation should be initiated. If you have any questions about these comments, please contact Sara McNulty at (978)281-9328 ext. 6520.

Sincerely,

for Mary A. Colligan
Assistant Regional Administrator
for Protected Resources

File Code: Sec 7 nsp-MA





United States Department of the Interior

FISH AND WILDLIFE SERVICE

New England Field Office
70 Commercial Street, Suite 300
Concord, New Hampshire 03301-5087



June 1, 2005

Reference:	<u>Project</u>	<u>Location</u>
	NOI, NPDES stormwater discharge, sewer systems	Wrentham, MA

Jaurice Ogle
Weston & Sampson Engineers, Inc.
Five Centennial Drive
Peabody, MA 01960-7985

Dear Mr. Ogle:

This responds to your recent correspondence requesting information on the presence of federally-listed and/or proposed endangered or threatened species in relation to the proposed activity(ies) referenced above.

Based on information currently available to us, no federally-listed or proposed, threatened or endangered species or critical habitat under the jurisdiction of the U.S. Fish and Wildlife Service are known to occur in the project area(s). Preparation of a Biological Assessment or further consultation with us under Section 7 of the Endangered Species Act is not required.

This concludes our review of listed species and critical habitat in the project location(s) and environs referenced above. No further Endangered Species Act coordination of this type is necessary for a period of one year from the date of this letter, unless additional information on listed or proposed species becomes available.

Thank you for your coordination. Please contact us at 603-223-2541 if we can be of further assistance.

Sincerely yours,

Michael J. Amaral
Endangered Species Specialist
New England Field Office



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
NORTHEAST REGION
One Blackburn Drive
Gloucester, MA 01930-2298

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for Mary A. Colligan
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for Protected Resources

File Code: Sec 7 nsp-MA





United States Department of the Interior

FISH AND WILDLIFE SERVICE

New England Field Office
70 Commercial Street, Suite 300
Concord, New Hampshire 03301-5087



June 1, 2005

Reference:	<u>Project</u>	<u>Location</u>
	NOI, NPDES stormwater discharge, sewer systems	Wrentham, MA

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Endangered Species Specialist
New England Field Office